

## Barn Manager

### Job Summary

<b>Reports to:</b> Equine Director	<b>Key Relationships:</b> Barn staff, Instructors	
<b>Summary:</b> The Barn Manager is a full-time position committed to exceptional horse care and a supportive environment for fellow barn team members. All barn staff members perform a variety of jobs related to the care of our horses and maintenance of our facility. The work is fast-paced and requires endurance, strength and good communication among team members.		
<b>Essential Responsibilities</b> (Included but not limited to)		% of time
<u>Horse Care</u> <ul style="list-style-type: none"><li>Care for daily needs of herd – turnout, feeding and stall cleaning</li><li>Haul horses for planned and emergency transportation</li><li>Administer daily supplements and medications when needed</li><li>Act as barn team leader</li><li>Provide first aid when directed</li></ul>		60%
<u>Administrative</u> <ul style="list-style-type: none"><li>Create weekly barn staff schedules and daily task assignments with the approval of the Equine Director</li><li>Monitor quality and consistency of barn team’s work</li><li>Help screen potential barn assistant applicants</li><li>Track feed, hay, sawdust, medication and supplement supply and place weekly orders</li></ul>		30%
<u>Horse Training &amp; Selection</u> <ul style="list-style-type: none"><li>Work with horses weekly for behavior and conditioning purposes</li><li>Screen and assess potential therapy horses for trial</li><li>Assist Equine Management Team when needed</li></ul>		10%
<b>The ideal candidate will:</b> <ul style="list-style-type: none"><li>Be a reliable, hard worker with a flexible schedule including weekends and holidays</li><li>Have management experience</li><li>Be a good communicator with excellent attention to detail and decision-making skills</li><li>Work well in a team environment</li><li>Be comfortable working with Microsoft Office software</li></ul>		
<b>Requirements:</b> <ul style="list-style-type: none"><li>Extensive horse knowledge and experience</li><li>Experience hitching and hauling with bumper pull and gooseneck trailers</li><li>Ability to recognize common equine ailments and know equine first aid</li><li>Physically fit enough to:<ul style="list-style-type: none"><li>Clean up to 18 stalls in one day if necessary</li><li>Lift 50 lbs</li><li>Handle a 2,000 lb horse</li></ul></li></ul>		